

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * February 20, 2018 * 7:00 PM

Woodland School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Paige Albano	___ Lisa DiMaggio	___ Jeannine Sarosy
___ Christian Bellmann	___ Andrea Freijomil	___ Ayanna Taylor-Venson
___ David Brezee	___ Ilana Goldstein	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the February 5, 2018 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

2

Total # of Determined Bullying Incidents:

1

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentations

- Woodland Student Presentation
- Elementary Schedule Implementation Update - Mr. Kimmick

IX. Discussion

- Middle School Schedule Proposal

X. Committee Reports

XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
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XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on February 15, 2018.

A.2. Bedside Instruction

RESOLVED, the Board of Education approves bedside instruction through Professional Education Services, Inc. for Student #6894416342, beginning February 7, 2018, at an hourly rate of \$50, at a cost not to exceed \$3,000.

B. Finance/Operations/Transportation

B.1. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the month of February 2018 in the amount of \$4,370,752.20.

B.2. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the report of the secretary for the month of January, 2018:

WHEREAS, this report shows the following balances on January 31, 2018

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$11,475,819.52		\$990,303.32
(11) Current Expense		\$1,955,007.71	
(12) Capital Outlay		\$245,295.57	
(13) Special Schools		\$13,085.47	
(20) Special Revenue Fund	(\$85,037.75)	\$29,325.00	\$0.00
(30) Capital Projects Fund	\$104,711.05	\$0.00	\$297,136.05
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL	\$11,495,492.82	\$2,242,713.75	\$1,287,439.37

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount

appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for Month of January 2018

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

	TO:		FROM:		
1.	11-000-218-600-035-04-00	Guidance Supplies - Mt. Horeb	11-190-100-610-035-04-10	Instructional Supplies - Mt. Horeb	\$100
2.	11-000-221-800-030-12-00	Curriculum - Miscellaneous - CS	11-000-221-320-030-12-00	Curriculum - Educ. Services - CS	\$60
3.	11-000-221-800-033-12-00	Curriculum - Miscellaneous - MS	11-000-221-320-033-12-00	Curriculum - Educ. Services - MS	\$125
4.	11-000-221-800-035-12-00	Curriculum - Miscellaneous - MHS	11-000-221-320-035-12-00	Curriculum - Educ. Services - MHS	\$50
5.	11-000-221-800-040-12-00	Curriculum - Miscellaneous - ALT	11-000-221-320-040-12-00	Curriculum - Educ. Services - ALT	\$95
6.	11-000-221-800-050-12-00	Curriculum - Miscellaneous - WS	11-000-221-320-050-12-00	Curriculum - Educ. Services - WS	\$135
7.	11-000-223-500-030-12-00	Staff Training - Other Purch. Svcs. - CS	11-000-223-580-030-03-00	Workshops & Travel - Central	\$200
8.	11-000-230-331-000-01-00	Legal Services	11-000-100-566-000-08-01	Tuition - Private - Regular SY	\$15,000
9.	11-000-230-339-000-01-00	Admin - Purchased Prof.Services	11-000-100-566-000-08-01	Tuition - Private - Regular SY	\$15,000
10.	11-000-240-103-033-07-00	Salaries - Principals/Dean/Director-MS	11-000-100-562-000-08-01	Tuition Other LEAs - Regular SY	\$30,000
11.	11-000-240-600-030-03-10	Admin. Supplies - Central	11-000-291-270-000-00-00	Health Benefits	\$20,000
12.	11-000-240-600-033-04-10	Admin. Supplies - Middle	11-000-291-270-000-00-00	Health Benefits	\$20,000
13.	11-000-240-600-035-04-10	Admin. Supplies - Mt. Horeb	11-000-291-270-000-00-00	Health Benefits	\$20,000
14.	11-000-240-600-040-05-10	Admin. Supplies - ALT	11-000-291-270-000-00-00	Health Benefits	\$20,000
15.	11-000-240-600-050-06-10	Admin. Supplies - Woodland	11-000-291-270-000-00-00	Health Benefits	\$20,000
16.	11-000-251-580-000-00-00	Business Office - Workshops & Travel	11-110-100-101-040-05-00	Salaries - Kindergarten Teachers - ALT	\$5,000
17.	11-000-252-330-000-11-01	Technology - Professional Services	11-000-291-260-000-00-00	Workers Compensation	\$25,000
18.	11-000-252-600-000-11-01	Admin Technology - Supplies	11-000-291-260-000-00-00	Workers Compensation	\$20,000
19.	11-212-100-610-035-11-01	Multiple Disabilities- Supplies- Tech.	11-213-100-610-035-08-00	RC Supplies - MHS	\$900
20.	11-230-100-610-030-12-03	Basic Skills - Supplies - CS	11-190-100-610-030-12-00	Instructional Supplies (Kits) - CS	\$750
21.	11-230-100-610-035-12-04	Basic Skills - Supplies - MHS	11-190-100-610-035-12-00	Instructional Supplies (Kits) - MHS	\$3,000
22.	11-230-100-610-040-12-05	Basic Skills - Supplies - ALT	11-190-100-610-040-12-00	Instructional Supplies (Kits) - ALT	\$750
23.	11-230-100-610-050-12-06	Basic Skills - Supplies - WS	11-190-100-610-040-12-00	Instructional Supplies (Kits) - ALT	\$600
24.	11-230-100-610-050-12-06	Basic Skills - Supplies - WS	11-190-100-610-050-12-00	Instructional Supplies (Kits) - WS	\$3,600
25.	11-401-100-600-030-03-00	Co-Curricular Supplies - CS	11-190-100-610-030-03-10	Instructional Supplies - CS	\$120

B.4. Travel Approval

WHEREAS, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Candida Hengemuhle	BOE	NJAPSA Spring Academy - Managing the IEP Meeting	Monroe	Mar 2018	\$161
Michelle Barbagallo	MH	Timesaving strategies to integrate OT interventions into the classroom	West Orange	Mar 2018	\$288

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

C. Personnel/Student Services

C.1. Employment for the 2017-2018 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2017-2018 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”

- a. Marco Naranjo, Night Custodian, Mt. Horeb School. \$35,000 (prorated), effective February 21, 2018 through June 30, 2018, pending successful completion of final employment testing. (Mr. Naranjo is replacing Wandee Loithadthong.)
- b. Glen Lampa, Leave Replacement Dean of Students, Warren Middle School, \$415 per day, effective on or about March 23, 2018 through on or about June 1, 2018. (Mr. Lampa is replacing employee #2895.)
- c. Caitlyn Riga, Leave Replacement Teacher, Central School, BA, Step 1 of the 2017-2018 salary guide, \$57,460 (prorated), effective on or about April 9, 2018 through on or about June 22, 2018, which is not creditable service toward tenure acquisition. (Ms. Riga is replacing employee #2693.)

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2017-2018 school year:

- a. Maria Figueira
- b. Jonah Balla
- c. Alina Bergners

- C.3. Substitute Custodian
RESOLVED, that the Board of Education approves Dennis Lamson as a Substitute Custodian for the 2017-2018 school year, at the board approved substitute custodian rate.
- C.4. After School Activities/Clubs
RESOLVED, that the Board of Education approves the following:
- a. Dennis Lamson as Cooking Around the World Advisor at Central School for 15 sessions, at a cost of \$735. (Mr. Lamson will replace Laurie Schwartz)
 - b. Christine Burkhardt as Little iBuilders Club Advisor at Mt. Horeb School for 15 sessions, at a cost of \$735.
- C.5. Leave Request
RESOLVED, that the Board of Education approves the following:
- a. Employee #1569 for leave (paid according to legal and contractual entitlement), from on or about March 28, 2018 through April 27, 2018, with an anticipated return date of April 30, 2018.
- C. 6. Crisis Prevention Intervention Building Team
RESOLVED, that the Board of Education approves Stacey Lederman-Kroll as a replacement for Alison Hales as Crisis Prevention Intervention Building Team member. Each staff member receives an annual \$500 stipend per the WTEA Collective Bargaining Agreement. The stipend will be rewarded upon verified completion of the Crisis Prevention Intervention training.
- C.7. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:
- a. Debra Granrath, Physical Education Teacher, Warren Middle School, for the purpose of retirement, with appreciation for her 24 years of service to the Warren Township students, effective April 30, 2018. (This motion supersedes previous motion dated February 5, 2018.)

- XIII. Unfinished Business
- Active Learning Space Pilot - 2018-2019 Budget
- XIV. New Business
- Class Size Projections
- XV. Public Commentary (any topic)

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XVI. Adjourn

2017-2018 Board Goals

1. Approve updated policies managing all facets of district operations.
2. Develop a long range capital improvement and financial plan that addresses maintenance needs and aspirational projects.
3. Support the consistent application of security practices across the district.
4. Engage with the community about Board of Education business by researching, discussing and making decisions about public availability of audio and/or video recordings of meetings.

2017-2018 District Goals

1. Implement new elementary and middle school schedules.
2. Support each student and staff member in learning about and practicing a lifestyle that is both physically and mentally healthy.
3. Ensure that security practices are consistently implemented across the district.
4. Increase access to opportunities that enrich the student experience (such as field trips, extracurricular activities, and athletics).